

ST MARTHA PARISH COUNCIL

Minutes of the Meeting of St Martha Parish Council held on 18th July 2019 at Chilworth C of E Infant School

Present:

Cllr Mrs. P. Allen
Cllr G. Brown
Cllr J. Peake (Vice Chairman)
Cllr Mrs. C. Price
Cllr S. Sokolowski (Chairman)

In attendance: Parish Clerk - Anne Tait

Also present:

Cllr Adrian Cansell – Shalford Parish Council
Four members of the public

The Chairman welcomed everyone to the meeting, explained the emergency evacuation procedure and respectfully reminded those present to switch their electronic devices to silent.

AGENDA

19/63 APOLOGIES FOR ABSENCE

To accept apologies and reasons for absence in accordance with LGA 1972, Sch12, para 40. The apology and reason for absence was accepted from Surrey County Cllr Keith Taylor and Borough Councillor Richard Billington.

19/64 DECLARATION OF INTERESTS

None were declared.

19/65 CO-OPTION OF A PARISH COUNCILLOR

The Chairman reported an application for the vacancy of Councillor had been received from Mrs Clare Price.

RESOLVED: It was proposed by the Chairman, seconded by Cllr Mrs Allen and unanimously AGREED that Mrs Clare Price be appointed as a Parish Councillor for St Martha Parish. Mrs Price signed the Declaration of Acceptance of Office and joined other Councillors at the table.

19/66 MINUTES

RESOLVED: To approve and sign as a correct record the Minutes of the Ordinary St Martha Parish Council Meeting held on 16th May 2019 and the Extra-Ordinary meeting held on 26th June 2019.

19/67 PUBLIC SESSION

RESOLVED: The Clerk was asked to contact Guildford Diocese to request, as the landowner, a site visit, to the stream that flows on the southern border of their field. The field is north of Chilworth School and water is coming off the field onto Vera's path.

Andrew Norris will speak to John Andrews regarding maintenance of Vera's Path and request that a regular maintenance programme is set up on the public footpath 25 yards of Halfpenny Close. It was reported that West Lodge is being renovated. Andrew Norris stated that basic repair work is being undertaken to keep the building weather-tight and safe. The Clerk was asked to contact (Marianna Beadsworth) and ask for an update.

19/68 REPORTS

Parish Clerk

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- Parish Clerk
 1. The Clerk reported that SCC had collected the discarded signs at the edge of the land of the War Memorial.
 2. The Clerk reported that a request had been sent to SCC to trim the trees along the footpath opposite the War Memorial.
 3. The Clerk reported that the sign for Vera's Path had now been delivered.
 4. The Clerk reported that Japanese knotweed growing inside the Chilworth UP Power Networks Station and the missing/loose panels on the surrounding fence had been reported.
 5. Cllr Cansell reported that overgrown vegetation on the footpath at the end of Old Manor Lane had been cleared.
 6. Cllr Brown offered to take responsibility for the Parish Assets previously checked by Cllr M. Lunnon.
 - a) Lockner Farm Bus Shelter
 - b) Kissing Gates
 - c) Steps to the East of the Kissing gates
- Borough Councillors No Councillor present.
- Surrey County Councillor Report Cllr Taylor had given apologies.
- Parish Councillors
 1. Cllrs agreed to a 'working party' meeting to discuss traffic calming on 31/07/19.
 2. Cllr Mrs Allen reported on the Surrey Hills working group meeting held on 13/06/19 and reminded those present of the notes sent by Cllr Allen on 31/01/19.

Cllrs agreed attendance at Shalford PC Meetings:

 - a) 25th July Chilworth Village Hall – Cllr Peake
 - b) 18th September - Shalford Village Hall – Cllr Mrs. Price
 - c) 21st October Peasmarsh Village Hall – Cllr Brown
 - d) 21st November Chilworth Village Hall – this date clashes with the St Martha meeting
 - e) 19th December Shalford Village Hall – Cllr Mrs. Allen

19/69 THE GUNPOWDER MILLS SITE

Annual Consultative Meeting:

- Cllrs discussed the arrangements for the Annual Meeting of the Friends to be held on 14/11/19. It was AGREED to invite the Borough Councillors that are responsible for Heritage. It was also AGREED to contact the Surrey Wildlife Trust and ask Rob Fairbanks if there is anyone who could give a talk about local general interests.
- It was AGREED to produce fliers to go with the Chilworth Magazine.
- It was AGREED to meet at 6:30 p.m. on the 05/09/19 to plan the Agenda and the Clerk would circulate a copy of the 2018 flier.
- It was noted that Andrew Norris is to give a Radio interview on 23/07/19 and that he and Cllr Peake have AGREED to conduct a guided tour of the Gunpowder Mills for past Mayors in Surrey on 19/09/19.

19/70 PLANNING

(a) Outcome of those applications previously reported:

- **19/T/00101** - Mill Reach, Mill Lane, GU5 9BA – fell a multi-stemmed Alder - **APPROVED**
25/06/19

(b) Notice of those received since last meeting on 26/06/19:

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- **19/P/01099** – Certificate of Lawfulness for Proposed Use: Basie Cottage, 24 Roseacre Gardens, Chilworth, GU4 8RQ. To establish whether the re-positioning of the door and new roof to the bungalow porch is lawful.

RESOLVED: Comments to GBC by 22/07/19. Refer to previous comments for p/app **18/P/00031**.

RESOLVED: Following advice from Bahram Assadi, Cllrs considered it prudent to close the discussion on pursuing a 20-mph speed limit along the Dorking Road.

19/71 PARISH IMPROVEMENTS

Councillors to discuss replacing the Parish Council's N/board at Old Manor Lane and an electronic timetable in the Bus Shelter at the Chilworth Station. The Clerk to make enquiries from SCC.

19/72 HIGHWAYS AND RIGHTS OF WAY

RESOLVED: Cllr Mrs Allen to contact Bahram Assadi about removing the de- restriction signs in Sample Oak Lane.

19/73 THE CHILWORTH PARISH MAGAZINE

RESOLVED: The following Cllrs would provide the editorial copy from St Martha Parish Council:
Oct/Nov – Cllr John Peake
Dec/Jan 2020 – Cllr G. Brown

19/74 FINANCIAL MATTERS

- (a) **RESOLVED:** Cllrs approved the bank reconciliation for June 2019
- (b) **RESOLVED:** It was AGREED that Cllr Mrs. Price would sign the Bank Reconciliation at every Ordinary Meeting of the Parish Council.
- (c) **RESOLVED:** Cllrs received and approved the schedule of cheques for approval and payment as presented by the Parish Clerk.
- (d) Cllrs discussed the Concurrent Functions Grant Aid bids for 2020-21. Deadline for submissions (with quotes) is 06/09/19.
- (e) **RESOLVED:** It was AGREED that the third signatory on the NatWest current Account would be Cllr G. Brown. The Clerk to contact NatWest to arrange.

19/75 ITEMS FOR THE NEXT MEETING

Councillors agreed the following items for discussion at the next meeting:

- Submitting a request to GBC Concurrent Functions Grant Aid for 2020/1
- Requesting a Sample Oak Footpath sign
- To plan The Friends of Gunpowder Mills Annual Meeting Agenda

The Chairman thanked those present for their attendance and closed the meeting at 10:00 p.m.

DATE OF NEXT MEETING: - 5th September 2019