

ST MARTHA PARISH COUNCIL

Minutes of an Extra-Ordinary Meeting of St Martha Parish Council held on 18 June 2024 at 7:30 p.m. in Chilworth Village Hall

24/98 Present:

Councillors:

CLlr Mrs. P Allen (Chair), CLlr G. Brown (Vice-Chair), CLlr J. Peake,
Surrey County Councillor and Borough Councillor R Hughes

In attendance: Parish Clerk - Anne Tait

24/99 To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1 para 40.

Apologies were accepted from Parish Councillor CLlr Mrs Price, Guildford Borough Councillor Danielle Newson, and Simon Harrold - St Martha Tree Warden

24/100 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

None were given.

24/101 Declaration of Non-Pecuniary Interests

None were given.

24/102 Register of Interests – a declaration from Members on amendments

24/103 Public Participation Session

It was reported that footpath 582 comprising of land lying on the East side of Sample Oak Lane is overgrown with vegetation.

RESOLVED: The Clerk to report to SCC.

24/104 Co-option of a Parish Councillor – On the proposition of CLlr Mrs Allen and seconded by CLlr Peake, Julia Tantram was co-opted to fill a vacancy for a Parish Councillor. CLlr Mrs Tantram signed her Declaration of Acceptance of Office and joined other Councillors at the table.

24/105 Planning

The Clerk reported that no planning applications had been received since the last meeting.

24/106 Policies, Financial and Regulation Approvals

Proposed list of payments and transfers to be tabled at the meeting for approval:

The payment list was presented to the meeting a copy of which had been issued to all Members via email in advance of the meeting – ref Table 1. It was proposed by CLlr J Peake, seconded by CLlr G Brown and

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unanimously **RESOLVED** that the payments to the value of £237.96 be approved. The payment list was duly signed by the Chairman, Cllr Mrs Allen, during the meeting.

Table 1: Proposed list of payments 18th June 2024

Budget Head	Date	Description	Supplier	Net	VAT	Total
IT expenses	31/05/24	9 x Licences from Microsoft	BN Info. Security Ltd. Inv: 3343	52.68	10.54	63.22
IT expenses	18/06/24	Annual Website hosting Annual Domain Re-newal	Cow-Shed Web Design	135.00	0	135.00
Clerk's Expenses	18/06/24	Staff mileage	Shell fuel	23.40	0	23.40
Clerk's Expenses	18/06/24	Resignation letter from J-P Pugh	Royal Mail	0.75	0	0.75
Zoom	17/06/24 to 16/07/24	Facility to hold meetings on line	Zoom	12.99	2.60	15.59
Totals				£224.82	£13.14	£237.96

24/107 Recruitment of Parish Councillors

RESOLVED: Cllrs Mrs Allen and Tantram agreed to liaise with the contents of a flyer for recruitment of Parish Councillors - to be based on a previous design. The fliers to be available at the Roseacre Street party to be held on 13/09/24. The Clerk to contact Atlee Design and NJM Printing to arrange the best way forward with the alterations and additions to the original leaflet. Also to arrange to take a page in the forthcoming Chilworth Village Magazine.

24/108. Highways and Rights of Way

A VAS for the Dorking Road

The Clerk reported that a reply to the letter sent on 13/06/24 had not been received from Soe Hein with regard to a meeting in Dorking Road – to continue discussions on the Parish Council purchasing a VAS.

RESOLVED: The Clerk to contact Soe again.

24/109 Date of the next full Council Meeting: Tuesday 9th July 2024 in Chilworth Village Hall - 7 p.m.