

# ST MARTHA PARISH COUNCIL

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## Minutes of the Meeting of St Martha Parish Council held on 16<sup>th</sup> December 2020 at 7 p.m. by Zoom Video Conferencing

### **Present:**

Cllr Mrs. P. Allen  
Cllr J. Peake (Vice Chairman)  
Cllr Mrs. C. Price  
Cllr Jean-Pierre Pugh  
Cllr S. Sokolowski (Chairman)

**In attendance: Parish Clerk** - Anne Tait

### **Also present:**

Andrew Norris  
Cllr Adrian Cansell – Shalford Parish Council  
Cllr Diana Jones – Guildford Borough Council

### **CHAIRMAN'S ANNOUNCEMENT**

The Chairman welcomed everyone and explained the arrangements for conducting the Zoom meeting.

### **AGENDA**

**20/109 APOLOGIES FOR ABSENCE** – Cllr Keith Taylor – Surrey County Council attending as a Director and Trustee of the Friends of the Hurtwood Charity. Cllr G. Brown detained on a family matter.

**20/110 DECLARATION OF INTERESTS** – Cllr Peake declared an interest in item 5 (3) and 5 (5).

### **20/111 MINUTES**

**RESOLVED:** The Minutes of the Ordinary Parish Council Meeting held on 18<sup>th</sup> November 2020 were **APPROVED** as a correct record and will be signed by the Chairman at the earliest opportunity.

### **20/112 PUBLIC SESSION**

The Clerk reported on a message received from Rosemary Lemon – wishing all Councillors of St. Martha Parish Council and representatives of Surrey County Council; Guildford Borough Council and Shalford Parish Council a Happy New Year!

### **20/113 REPORTS:**

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

1. **Parish Clerk:** Councillors AGREED their attendance at Shalford Parish Council Meetings from December 2020 – to April 2021 to be held by Zoom – all meetings commencing at 6 p.m.
  - 17<sup>th</sup> December 2020 – Cllr Stephanie Sokolowski
  - 28<sup>th</sup> January 2021 – Cllr Peake
  - 25<sup>th</sup> February 2021- Cllr Mrs Price
  - 25<sup>th</sup> March 2021 – Cllr Mrs Allen
  - 29<sup>th</sup> April 2021 – Cllr Pugh

**Surrey County Council Tree Planting:** The Clerk reported that notification of two locations have been confirmed as suitable for this project in St Martha Parish:

- The green at Halfpenny Close (could accommodate 3 trees)
- Junction of Halfpenny Close and Blacksmith Lane (could accommodate 2 trees)

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### 2. Parish Councillors

- **RESOLVED:** Cllr Peake **AGREED** to draft a letter for the Clerk to send to GBC and Surrey Hills regarding the water flow in the Canal in the Gunpowder Mills Estate.
- **RESOLVED:** Cllr Mrs Allen **AGREED** to ask that The Silent Soldier at Chilworth War Memorial is removed early in the New Year.
- **Ethical Standards and Code of Conduct** – It was **NOTED** that all Councillors attended the GBC training on 26/11/2020, and it was:  
**RESOLVED:** That this Parish Council adopt the new Code. However, it was **NOTED** that there may be sections in the Code that are not applicable to St Martha Parish Council.
- **The Footpath parallel to Bridleway linking Blackheath** - Cllrs discussed the video supplied by Cllr Mrs Price showing the broken wire on the ground which is causing a hazard concern at the short section where the footpath meets the bridleway.
- **Chilworth Post Office** – Cllr Cansell reported there was no update from Mr & Mrs Patel at the Londis Shop regarding taking over the Chilworth Post Office when the current Postmaster retires.

### **20/114 HALF PENNY LANE AND SURREY HILLS**

Cllr Mrs Price reported that she had spoken to Rob Fairbanks during a recent Tyting Society Zoom Meeting. There is to be a meeting arranged with SCC Bahram Assadi to review the 7.5 tonne restriction. It was suggested to speak to Shere Parish Council regarding a SatNav reference.

### **20/115 AUTHORS OF THE PARISH MAGAZINE IN 2021**

**RESOLVED:** Cllrs **AGREED** the schedule as follows:

Feb/March	C. Price
April/May	Jean-Pierre Pugh
June/July	S. Sokolowski – Annual Chairman’s Report
Aug/Sept	P. Allen
Oct/Nov	J. Peake
Dec 2021/Jan 2022	G. Brown

### **20/116 THE GUNPOWDER MILLS**

**RESOLVED:** The Clerk to write to Hendryk Jurk regarding a new finger post outside West Lodge – showing the ‘Gunpowder Mills Site’. Additionally, asking if “the Parish Council is correct in the assumption that work will be resumed during 2021”.

**Heritage Lottery Application:** The Clerk reported that a message had been received from Robin Ealdmoor Business Support Manager, London - National Lottery Heritage Fund, that all applications and Project Enquiries (Pre-application) for the current grant program's must be submitted via the application portal.

The Clerk confirmed that the Parish Council is now registered as a ‘Heritage Grants new user’, and she had started to transfer the information provided by Cllr Pugh into this required form.

### **20/117 PLANNING**

(a) Councillors **NOTED** the outcome of those applications previously reported:

- **20/P/01748 - 138 Dorking Road, Chilworth, GU4 8RF** - Erection of a single storey side extension  
**GBC APPROVED 08/12/2020**
- **20/P/00927: Girraween, Mill Lane, Chilworth, GU4 8RP.** Erection of a replacement 5 - bedroom dwelling and garage following demolition of existing house and outbuildings.  
**GBC APPROVED 23/11/2020**

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- **TO NOTE: 20/P/01354: Brantyngheshay, Sample Oak Lane, Chilworth, GU4 8RE.** An appeal has been made to the Secretary of State against the GBC's decision.

(b) Councillors **DISCUSSED AND AGREED** a corporate response to GBC on the following applications:  
**20/P/01987 - Retlaws, 15 Roseacre Gardens, Chilworth GU4 8RQ** - First floor extension including extension to existing side dormer.

**RESOLVED:** *The Parish Council recommend that GBC APPROVE the plans as submitted.*

- **20/P/02091 - 6 Dorking Road, Chilworth GU4 8NR** – Proposed erection of a pair of two storey semi-detached dwellings following demolition of existing bungalow.

**RESOLVED:** *The Parish Council recommend that GBC APPROVE the plans as submitted and*

*Councillors endorse this application for two small dwellings. Concern about the access/parking is highlighted as the entrance is on a bend, is opposite the junction with Blacksmith Lane and is very close to a level crossing.*

### **20/118 CHILWORTH WAR MEMORIAL**

**RESOLVED:** To include in the budget for year ending 31/03/2022, £100 for a new apple tree to replace the one that died at the far end of the War Memorial Garden.

### **20/119 FINANCIAL MATTERS**

(a) **RESOLVED:** Cllrs **APPROVED** the bank reconciliation dated 30/11/2020.

(b) **RESOLVED:** Cllrs to **DISCUSS** and **AGREE** the Budget for St Martha Parish Council and Precept request to GBC for 2021-22 at an Extra-Ordinary Meeting to be held on 07/01/21 at 8 p.m.

### **20/120 ITEMS FOR THE NEXT MEETING**

Councillors agreed the following items for discussion at the next meeting:

- The Chilworth War Memorial remedial work
- Halfpenny Lane
- Chilworth Station
- Chilworth Post Office
- West Lodge Planning Application
- The narrowness of the A248 at Pine-View Close up to Mill Lane.

### **EXCLUSION OF PRESS AND PUBLIC**

EXCLUSION OF PRESS AND PUBLIC it was RESOLVED at 8:45 p.m. that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the items listed under Confidential business of the Agenda.

### **AGENDA PART II**

#### **20/121 QUOTATIONS RECEIVED FOR REPAIR/RENOVATIONS**

Cllrs DISCUSSED the quotations received for:

- **Repairs to the War Memorial:** The Clerk was asked to contact James Rospo of Pierra and request an additional quote to replace the complete stones – as opposed to a repair of the damaged stones – detailed on the quotation dated 03/12/20.
- **Repair to the steps at Peter Burt's field:** The Clerk was asked to clarify:
  - (a) if the 25mm stakes on either side of the new timber edge steps would be constructed from steel.
  - (b) AND if the quote to re-lay the paving slabs at Chilworth War Memorial were for one or two slabs.

**DATE OF NEXT MEETING:** Thursday 7<sup>th</sup> January 2021 at 8 p.m.