

# ST MARTHA PARISH COUNCIL

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## Minutes of an Extraordinary Meeting held on Thursday 26<sup>th</sup> April 2018 at 7:30 p.m. in The St Thomas' Church Room, Chilworth

Present:

Cllr Mrs. P. Allen	Cllr G. Brown
Cllr. M. Lunnon (Vice Chairman)	Cllr J. Peake
Cllr. The Rev. S. Sokolowski (Chairman)	

Three members of the Public

### AGENDA

#### **18/30 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Good. Apologies and reason for absence were accepted.

#### **18/31 DISCLOSURE OF INTERESTS ON AGENDA ITEMS**

None declared.

#### **18/32 PLANNING**

The following planning applications were discussed and a corporate response to GBC was AGREED:

- **18/T/00078 – 172 Dorking Road, Chilworth** - T1 Alder coppice at ground level (Chilworth Gunpowder Mills Conservation Area)
- **Recommend APPROVE** - no objection to coppicing, adding a note that Alders are becoming scarce.
- **18/P/00630 - The Charcoal House, Blacksmith Lane, Chilworth GU4 8NQ.**  
Erection of a two-story office extension following the demolition of an existing s/storey extension together with external alterations.  
**Recommend REFUSE:** The building is locally listed because of its historic association with the extensive scheduled Gunpowder Mills site. Loss of privacy and light for immediate neighbours at 'Coopers'. Concerns regarding over-development of site. Parking is already a significant problem, with an expected increase in commercial traffic. Should planning officers decide that the application be approved, the structure needs to be historically assessed and recorded by a suitably qualified building historian. Retaining the historic roof timbers where possible.
- **18/T/00081 – The Tile House Blacksmith Lane, GU4 8NQ.** T1 Crown thin by 20%, crown clean (incl. removal of deadwood), crown raise to 3m and remove limb over compost heap.  
**Recommend APPROVE**
- **18/P/00773 – 29 Dorking Road, Chilworth, GU4 8NW.** The Clerk reported that an application had been received for the above property. As the corporate response is not due to GBC until 17/05/18, it can be discussed at the next Parish Council meeting on 17/05/18.

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### **18/33 GDPR – A DPO for the Parish Council**

The Clerk reminded Councillors on the two options offered from Cllr Matt Furniss of Guildford Borough Council re appointing a DPO for St Martha Parish Council.

- 1) For Guildford Borough Council to work with the parishes to co-ordinate the appointment of an external provider of DPO services for parishes (for which participating parish councils would make an annual contribution toward the overall cost); or
- 2) For Guildford Borough Council to provide an Officer from within the Legal Services team under a service level agreement to act as DPO for participating parishes, on a full cost recovery basis.

**RESOLVED** - Following a discussion it was AGREED to choose **Option 2**.

### **18/34 SILENT SOLIDER CAMPAIGN**

Councillors discussed the proposal to erect a silent Solider silhouette in the Parish as a commemoration of the end of hostilities in November 1918.

**RESOLUTION:** It was AGREED to purchase one silhouette to be erected on the War Memorial Site – with no inscription.

### **18/35 THE OAK SEAT IN CHILWORTH**

To discuss an alternative re-location for the seat that has been removed from outside Chilworth School and discuss the arrangements for re-fixing.

**RESOLUTION:** Cllr Lunnon AGREED to visit the site and propose a new location. The previous position allowed intruders to climb over the fence into the School grounds, using the seat. Cllr Lunnon to illustrate a proposed location with chalk marks and send the Clerk a photograph to forward onto SCC.

The Chairman thanked those present for their attendance and closed the meeting at 8:40 p.m.

**Date of the next meeting - Thursday 17<sup>th</sup> May 2018**