

ST MARTHA PARISH COUNCIL

Minutes of an Extra-Ordinary Meeting of St Martha Parish Council held on 2nd May 2023 at 7:00 p.m. in Chilworth Village Hall

23/77 Present:

Councillors:

Cllr Mrs. P Allen, Cllr J Peake, Cllr Mrs. C Price (Vice-Chairman), Cllr J-P Pugh (Chairman) and Cllr Mrs. J Tantram

Guildford Borough Councillor Diana Jones

Three members of the Public

In attendance: Parish Clerk - Anne Tait

23/78 To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1 para 40.

Guildford Borough Councillor Richard Morris

23/79 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

None were given.

23/80 Declaration of Non-Pecuniary Interests

None were given.

23/81 Register of Interests – a declaration from Members on amendments

23/82 Public Participation Session

Rosemary Lemon sought clarification on Section 137 payments. The annual S137 budget is calculated by multiplying the appropriate amount (for 2022/23 = £8.82), by the total number on the electoral roll annually on 1st April.

23/83 Minutes of the previous meeting held on 28th March 2023

With reference to Minute 23/66, the Minutes of the Full Council Meeting held on 28th March 2023 were amended, re-issued and on the proposition of Cllr Pugh, seconded by Cllr Mrs Tantram were approved and signed by the Chairman as a true record.

23/84 Planning

For information:

Application Number: 23/P/00523: **Location:** [Girraween, Mill Lane, Chilworth, GU4 8RP](#)

Proposal: Certificate of Lawfulness for a proposed development to establish whether a detached single storey incidental outbuilding would be lawful.

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The Clerk reported on an email received from Holly Craig - GBC Planning Officer advising of a link that gives information on Lawful Development Certificates:

[Lawful development certificates - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

23/85 Financial Approval

The Clerk presented a payment list to the meeting. It was proposed by Cllr Mrs Price, seconded by Cllr J Peake, and unanimously **RESOLVED** that the payments to the value of £896.40 be approved. The payment list was duly signed by the Cllrs Peake and Price during the meeting. A list of the payments are shown as Appendix 1 to these Minutes.

23/86 '20s Plenty' Traffic Calming

RESOLVED: The Clerk to arrange for 100 letters (taking an example of the letter used by the Shalford Community Council) to be printed and delivered, targeting those properties along the Dorking Road where the bins awaiting collection are visible to passing traffic. Distribution to be AGREED when the letters have been printed and rolled around the stickers.

23/87 West Lodge

The Chairman outlined the latest situation and the progress achieved so far by the Working Party. Two proposals were tabled and voted on - as follows:

1. **Proposed by Cllr Peake:** The Parish Council's aim is to refurbish West Lodge taking on a 125-year lease from Guildford Borough Council renting it out and using the income to benefit the community.

RESOLVED: A vote was taken: 2 Cllrs in favour, 2 Cllrs against. 1 Cllr abstained.
Chairman used his casting vote not to proceed.

2. **Proposed by Cllr Tantram:** To task the working party with amending elements of the business plan so that St Martha Parish Council can submit the business plan to the GBC Property Review Group on 17/05/23.

RESOLVED: A vote was taken: 4 Cllrs in favour and 1 Cllr against.

Date of the Meeting: The Annual Meeting of the Parish Council on 16th May 2023 in Chilworth Village Hall at 7 p.m.