

ST MARTHA PARISH COUNCIL

Minutes of the Meeting of St Martha Parish Council held on 10th November 2016 at Chilworth C of E Infants School

Present:

Cllr. Mrs P. Allen	Cllr P. Corning	Cllr. M. Lunnon (Vice-Chairman)
Cllr R. Good	Cllr C. Seabrook	Cllr. The Rev. S. Sokolowski (Chairman)

In attendance: Parish Clerk - Anne Tait

Also present: Cllr Adrian Cansell (Shalford Parish Council)
Cllr K. Taylor (Surrey County Council) – left at 8:05 (to attend Shere PC meeting)
Cllr D. Wright (Guildford Borough Council) – arrived at 8:20 p.m.
Two members of the public

The Chairman welcomed everyone to the meeting and explained the emergency evacuation procedure.

PUBLIC SESSION

Mr & Mrs A. McMillan reported that they bought 126 Dorking Road, Chilworth in June, with a view to replacing the existing very dilapidated house with a sustainable new property with high levels of insulation, triple glazing, solar panels and water reclamation. They will be applying a lifetime perspective into the build. Mr McMillan circulated draft drawings and confirmed that their local architect is currently drawing up detailed plans. The plans consist of a pre-fabricated building and confirmed that they have spoken to neighbours with regard to boundaries/hedges and fencing issues.

AGENDA

16/155 APOLOGIES AND REASON FOR ABSENCE

Cllr J. Peake – vacation. Councillors signed the Record of Attendance.

16/156 DECLARATION OF INTERESTS

None declared.

16/157 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED: that the Minutes of the St Martha Parish Council meeting held on 8th October 2016 be approved and signed by the Chairman as a true record.

16/158 REPORTS

- To receive a report from the Guildford Borough Councillors – none present at that time
- Surrey County Councillor, Keith Taylor reported on the **Highways – Horizon programme** which was originally a five year plan to ensure the continuity of work from contractors. The project is in year four and the amount of money available was not so high as originally planned. Unfortunately the timescale has slipped. Surrey County Council is currently re-assessing all the work that was on the original plan. Cllr Taylor has asked for the stretch of road along the A248 to be kept in. **Horizon II programme** has now encompassed structures, footpaths, drainage and all highway assets. The preliminary draft for the next four years was published at the beginning of November 2016. A248 is kept in but not in year one – i.e. 2017/18 as structures at the side of the road Postford Bridge and Lawbrook Bridge are being assessed for linkages between the carriageway and the bridges. This is classified as major maintenance and is recognised as a major problem.

- Cllr Taylor also reported on the **Part-night Lighting Scheme**, which is new in Surrey and automatically switches off various nights in the middle of the night. The closure is from midnight to 5 a.m. Surrey County Council agreed all roads would be listed to exclusions – apart from major trunk routes, and anywhere where there is a traffic calming system. Pine View Close will be affected which is due to be implemented in December. It is reported that this will be a saving of £200,000 p.a. The lights can be operated remotely.
- **Highways Localism Scheme** – this is highways money on offer and he urged the Parish Council to take up the opportunity.
- **Newlands Corner** – Cllr Taylor reported on the unprecedented replies to the Planning Inspectorate with regard to installing three parking meters, no response has yet been received.
- **The Chairman** reported on the Shalford Parish Council meeting held on 22/10/16. There has been an increase of crime in Chilworth; there are currently two Councillor vacancies – one in Shalford and Peaslake. The Chilworth Community Association has been dissolved. Shalford Parish Council are working with the Trustees for a handover. The land is leased from Thames Water and Shalford Parish Council will take over the prime responsibility for the land. There is to be a ten-foot Christmas tree outside St Thomas Church. Three defibrillators have now been installed in Chilworth, which are the responsibility of Shalford Parish Council. The Clerk was asked to check with Maggie Scott on who owns the units and how are they maintained.

16/159 FINANCIAL MATTERS

- (a) The Clerk presented a Financial Report up to the end of October 2016 and an updated review of the 2016/17 accounts.
- (b) The schedule of cheques totalling £1,584.66 (+ VAT totalling £29.63) as attached to record Minutes were **approved and signed**.
- (c) The Budget and Precept for 2017/18: The Chairman reported on the preliminary discussions from the working party held on 09/11/16. A number of items needed further research which the Clerk AGREED to determine by the next working party to be held at 6:45 p.m. on 08/12/16.

16/160 PLANNING

- (a) The Clerk reported that there were no new decisions to report on for applications previously advised.
- (b) The Clerk reported on the following tree application at 5 Powder Mills Place, Blacksmith Lane, Chilworth, Guildford, GU4 8BF (Chilworth Gunpowder Mills Conservation Area). It was unanimously AGREED to fell the tree.

Appendix A

16/161 THE CHILWORTH PARISH MAGAZINE

The Chairman and Members discussed and AGREED that Cllr Good would write the February/March Parish Council editorial. It was noted that this is due on 15/01/17, and the DRAFT to be sent to the Clerk by 12/01/17.

16/162 THE GUNPOWDER MILLS

- Chilworth Gunpowder Mills Public Consultative Meeting – held on 01/11/16. The Chairman reported that over 60 people attended. There was a consensus view in agreement of the West Lodge project.
RESOLUTION – It was AGREED that the Parish Council would provide the Parish Council laptop and projector for future meetings. The Clerk was asked to publish the date of the Gunpowder Mills Annual Public Consultative Meeting on the website.
- West Lodge – Cllr Wright confirmed that Guildford Borough Council would be sending the Parish Council a letter with regard to our Initial Feasibility Proposal, sent on 29/09/16.

RESOLUTION – It was AGREED that the Clerk would request a reply – due to the requirement to set the Parish Council’s budget and precept for 2017/18.

16/163 NEWLANDS CORNER

Councillors noted the previous comments made by Cllr Taylor in his report at Minute 16/158.

16/164 CHILWORTH WAR MEMORIAL

The Clerk reported that John Rye had completed the remedial work as requested by John Bailey in his e-mail dated 22/09/16. The Clerk AGREED to send some photographs of the remedial work to John Bailey for his comments.

16/165 PARISH COMMUNICATIONS

Members discussed progress following feedback and discussions with Cowshed Web Design, Albury and Shalford Parish Councils. It was unanimously AGREED that it was incumbent on the Parish Council to communicate with their parishioners. To achieve this the following steps need to be taken:

- create a new e-mail address for the website (info@stmarthaparishcouncil.co.uk)

Cowshed to set up and initially manage Mailchimp – when emails of the parishioners are received the Clerk would send news items to be sent.

RESOLUTION: It was AGREED to pay Cowshed Web Design two hours for two months at £50.00 per hour to improve the website – especially with regard to publishing news items.

SSALC Spring Conference – Cllr Mrs Allen would like to attend this event on 02/03/16.

16/166 HIGHWAYS

Cllr Mrs Allen reported on the Quiet Lanes and De-cluttering Working Group meeting held on 03/11/16. Notes of the meeting were forwarded to Councillors by Cllr Mrs Allen on 10/11/16.

16/167 THE DUNSFOLD PARK DEVELOPMENT

Members noted their concerns about sustainability for the development at Wisley.

16/168 ITEMS FOR THE NEXT MEETING – none suggested

16/169 DATE OF NEXT COUNCIL MEETING – the date of the next Ordinary Parish Council Meeting will be held on Thursday 8th December 2016.

The Chairman closed the meeting at 9:30 p.m.