

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council to be held remotely via the Zoom application on **Wednesday 22nd April 2020 at 11:00 a.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please use these details to join the meeting:

<https://zoom.us/j/95773177424?pwd=bTk2WWVUy9DUUorNk5YN0JNWGVcdz09>

Meeting ID: 957 7317 7424

Password: Contact the Clerk – 07976 778864

Anne Tait

Clerk to the council

## **AGENDA**

**The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom. See log-in details above.**

### **1. APOLOGIES AND REASON FOR ABSENCE**

To **RECEIVE** any apologies for absence from St Martha Parish Council members

### **2. DISCLOSURE OF INTERESTS**

To **RECEIVE** any disclosure by members of non-pecuniary interests in agenda items.

To **RECEIVE** any written requests for new disclosable pecuniary interests dispensations

### **3. ST MARTHA PARISH COUNCIL STANDING ORDERS**

To **RECEIVE** and **CONSIDER** Standing Orders amendment to reflect The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

### **4. PUBLIC SESSION**

To **RECEIVE** and **CONSIDER** questions from members of the public

### **5. MINUTES**

To **RECEIVE** and **SIGN** as a correct record the Minutes of the Ordinary St Martha Parish Council meetings held on 15<sup>th</sup> January 2020 and 12<sup>th</sup> February 2020

### **6. COMMUNICATION & LIAISON**

To **RECEIVE** and **CONSIDER** the proposals for setting up Mailchimp, and the response/information to the Coronavirus on the Parish Council Website

### **7. ETHICAL STANDARDS CONSULTATION WITH PARISH COUNCILS IN THE BOROUGH**

To **RECEIVE** and **CONSIDER** the Parish Council's response to the proposed changes to Councillors' Code of Conduct. Please refer to John Armstrong's e-mail forwarded on 05/03/20 and the Chairman's e-mail on 10/03/20. TO **NOTE** the deadline is now extended until the end of May 2020

**8. THE GUNPOWDER MILLS**

**West Lodge:** To **RECEIVE** and **CONSIDER** the revised Heads of Terms and lease received from Mark Appleton on 15/04/2020

**9. PLANNING**

**(a) To RECEIVE the outcome of those applications previously reported:**

- **20/T/00050:** The Tile House, Blacksmith Lane, Chilworth, GU4 8NQ - Yew (T1) reduce crown by 25%. Chilworth Gunpowder Mills Conservation Area. **GBC APPROVED 21/03/2020**
- **20/P/00318:** Juniper Cottage, Blacksmith Lane, Chilworth, GU4 8NQ - Proposed single storey front extension including changes to fenestration. **GBC APPROVED 30/03/2020**
- **20/P/00252:** Hurstcote, Halfpenny Lane Chilworth, GU4 8PY- Certificate of Lawfulness for a proposed development whether the erection of an outbuilding and three porches will be lawful. **GBC APPROVED 02/04/2020**

**(b) To RECEIVE, CONSIDER and AGREE a response to GBC on the following applications:**

- **20/P/00433:** 126 Dorking Road, Chilworth, GU4 8NS. Erection of a wall and fence in the front of the property (retrospective)
- **20/P/00639:** Heathfield House, Lockner Holt, Chilworth, GU4 8RG. Variation of Condition 2 (drawing numbers) re **19/P/01757** approved on 03/12/19, re minor amendments to roof profile, floor layout and fenestration and addition of rooflights

**10. FINANCIAL MATTERS**

- (a) To **RECEIVE and APPROVE** the bank reconciliation for March 2020
- (b) To **RECEIVE and APPROVE** the options for the re-newal of the Zurich Insurance Policy (e-mail sent on 13/04/2020).
- (c) To **RECEIVE and APPROVE** the War Memorial maintenance contract for the forthcoming year ( e-mail sent on 13/04/2020).
- (d) To **RECEIVE and APPROVE** the schedule of cheques for approval and payment as presented by the Parish Clerk

**11. DATE OF THE NEXT PARISH COUNCIL MEETING:**

To **NOTE** the date of the Annual Meeting of the Parish Council - **Wednesday 20<sup>th</sup> May 2020**