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## ST. MARTHA PARISH COUNCIL

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### NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held on  
**Tuesday 22<sup>nd</sup> November 2022 at 7.00 pm in Chilworth Village Hall**

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait - Parish Clerk

17<sup>th</sup> November 2022

1. **To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
2. **Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
3. **Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
4. **Register of Interests** – a declaration from Members on amendments.
5. **Minutes of the previous meeting:** The following Council Minutes are to be agreed and signed by the Chairman as a true record: Parish Council Meeting held on 11<sup>th</sup> October 2022.
6. **Public participation session – 10 minutes** - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting.
7. **Reports:**
  - To receive Reports, Communications and Updates from:**
    - Parish Clerk:**
      - To **receive and discuss** an update on the repair to the fencing at the War Memorial
      - To **receive an update** on the repairs to the War Memorial stone
      - To **receive and discuss** the pavement at the entrance to the staff car park at Chilworth Infant School.
    - Guildford Borough Councillor's Report (5 Minutes)**
    - Surrey County Councillor's Report (5 Minutes)**
    - Shalford Community Councillor's Report (5 minutes)**
    - Parish Councillors:**
      - To **receive and discuss** the statutory policies for St Martha Parish Council
      - To **receive an update** from Cllr Peake re the increased water flow near to the restored swing bridge in the Gunpowder Mills Estate – reported to GBC (Minute 22/118).
8. **Authors for the Chilworth Village Magazine during 2023**
  - To **receive and discuss** the authors for forthcoming editorials – (schedule previously circulated)

- To receive and discuss attendance by St Martha Councillors at Shalford Peasmarsch and Chilworth Community Council meetings.

## 9. Chilworth

To **receive and discuss** topics from both Shalford and St Martha Parish Council meetings.

- Rural Speed Limit Proposal – (ref email 22/10/22)
- A HGV watch campaign in Halfpenny Lane
- The next Climate Change Action Group meeting takes place on Thursday 8th December at 7.30pm in Shalford Village Hall Upper Hall

## 10. To set the dates of Meetings in 2023

To **receive and discuss** the date for The Annual Meeting of St Martha Parish (The Annual Assembly – to take place between 1st March and the 1st June 2023) – incorporating the postponed Gunpowder Mills meeting in November 2022.

Booked dates for Parish Council meetings in Chilworth Village Hall:

- 13<sup>th</sup> December 2022
- 17<sup>th</sup> January 2023
- 21<sup>st</sup> February 2023
- 21<sup>st</sup> March 2023
- 18<sup>th</sup> April 2023
- 23<sup>rd</sup> May 2023 – **The Annual Meeting of St Martha Parish Council**

## 11. The Gunpowder Mills and West Lodge

- To **receive and discuss** any reports/updates from the survey on West Lodge

## 12. Planning

**(a) To discuss and agree a response to GBC on the following application:**

- **22/P/01688: 5 Halfpenny Close, Chilworth GU4 8NJ.** Erection of a rear extension, conversion of loft to habitable accommodation including the erection of a rear dormer and erection of front porch following demolition of existing single storey rear extension.
- **22/P/01686: 2A Roseacre Gardens, Chilworth, GU4 8RQ.** Removal of existing conservatory, construction of a new double storey rear extension, alterations to the fenestration and new raised patio.
- **22/P/01746: Sample Oak, Sample Oak Lane, Chilworth, GU4 8Q.** Installation of new doors and windows in existing openings.

**(b) To receive and note the outcome of applications previously reported:**

- **22/P/01491: Middle House, Lockner Holt, Chilworth, GU4 8RG.** Installation of solar panels and a balcony window to existing garage roof. **GBC APPROVED 02/11/22**

**(c) To review the Planning Committee Terms of Reference – adopted on 22/02/22 – Minute number: 22/34 (c)**

## 13. Highways and Rights of Way

- To **receive and discuss** an update on the creation of a new Public Footpath

## 14. Correspondence

- Mike Dent Fracking paper
- Parliamentary Constituency Boundary Review – last chance 05/12/22 to provide your views on new constituency boundaries.

## **15. Financial Matters**

- a) To **receive and approve** the schedule of payments presented by the Clerk.
- b) To **receive, approve and sign** the bank reconciliation and statements for period ended 31/10/22.
- c) To **receive and discuss** the estimates to fell the dead Ash tree behind the War Memorial.
- d) To **receive** a financial update on budget heads.

## **16. Items for the next meeting**

Items for inclusion on future agendas - to receive any suggestions from Members.

## **17. Date of next Full Council meeting – Tuesday 13th December 2022**

### **EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS**

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

### **AGENDA PART II**

## **18. The Clerk's Contract of Employment**

To **receive and discuss** the NALC pay scales for local councils for 2022-23 to be implemented from 1 April 2022. Details sent on 05/11/22.