

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council on **Wednesday 17th March 2021 at 7:00 p.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will be held remotely via the Zoom application. Please contact the Parish Clerk for details of how to join the meeting.

Password: Contact the Clerk – 07976 778864

Anne Tait (Clerk)

The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom. See log-in details above.

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES to AGREE AND SIGN by the Chairman (as soon as is practicable) as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 16th February 2021.

4. PUBLIC SESSION to RECEIVE and CONSIDER questions from members of the public.

5. REPORTS:

To receive Reports, Communications and Updates:

Parish Clerk

1. **E-mail server – Cllrs to RECEIVE and CONSIDER** changing from Google workspace to Microsoft Outlook.
2. **Meeting dates:** Cllrs to discuss the date of the Annual Meeting of St Martha Parish (to take place between the 1st of March and 1st June).

Parish Councillors

1. Cllr Peake reported that on 04/03/21 4 trees were planted on the green at the end of Halfpenny Close, as follows: 2 x Crataegus X Prunifolia Splendens – 1 x Pyrus Calleryana Chanticleer and 1 x Malus Mokum. There was NO tree planted at the junction of Halfpenny Close with Blacksmith Lane as promised.
2. Cllr Mrs Price to **REPORT** on the Shalford Parish Council meeting held on 25/02/21.
3. Cllrs to **DISCUSS and CONSIDER** the Listing and Local Listing of properties in the Parish.
4. Cllrs to **RECEIVE and CONSIDER** any update regarding the Chilworth Post Office.
5. Cllr Mrs Allen to **REPORT** on the proposed improvements at Chilworth Station.

- **Borough Councillors (5 Minutes)**
- **Surrey County Councillor (10 Minutes):**

6. HALFPENNY LANE

Councillors to **DISCUSS** and **NOTE** any updates for the proposal for Halfpenny Lane to be a pilot of the Green Lane project.

7. GUNPOWDER MILLS

West Lodge: To **RECEIVE** and **CONSIDER** any update on the Lease from GBC.

Application for Grants: To **RECEIVE** and **CONSIDER** any update on the applications.

8. PLANNING

(a) **Councillors to RECEIVE and NOTE** the outcome of applications previously reported:

- **21/P/00067 - The Beeches, Blacksmith Lane, Chilworth GU4 8NQ** – Part first floor, part single storey rear extension. **GBC APPROVED 10/03/2021.**
- **20/P/01377 Hurstcote, Halfpenny Lane, Chilworth GU4 8PY** - Erection of a glass link from the main dwelling to the existing garage, underground tunnel connecting the main dwelling to the existing garage, extensions, and alterations to the existing outbuilding. Construction of a swimming pool and replacement store. **GBC APPROVED 03/03/2021.**

(b) **Councillors to DISCUSS AND AGREE** a response to GBC on the following applications:

- **21/P/00369: 38 Dorking Road, Chilworth GU4 8NR** – proposed garage conversion to habitable accommodation with first floor extension over, two storey front extension, single storey rear extension, changes to fenestration.
- **21/T/00067: Ferndale, Old Manor Gardens, Chilworth GU4 8NE.** – T1 (Cherry) – fell. T2 (Leyland Cypress) – remove four lowest limbs and remove deadwood on 3 main stems up to 5 metres. G1 (Hazel) reduce height by 2.7 metres to height of fence 1.8 metres. G2 (Laurel Hedge) behind shed reduce height by 1.5 metres to 3 metres, reduce width by 1 m garden side and beyond shed reduce height to 1.8m. Chilworth Gunpowder Mills Conservation Area.
- **21/P/00427: 8 Pine View Close, Chilworth, GU4 8RS.** Proposed front door infill extension, part conversion of garage to habitable accommodation, side infill extension between garage and house, two single storey rear extensions changes to fenestration and new rear patio and landscaping.
- **21/P/00331 – Bracken, Blackheath, GU4 8RD** - Certificate of Lawfulness for existing development to establish whether an ancillary tennis pavilion, pool house and garage with annexe was completed more than four years ago from the date of this application – (18/02/21).
- **EN/21/00029 – Oak House, Sample Oak Lane, Chilworth GU4 8QW** – Alleged unauthorised construction of industrial buildings.

9. HIGHWAYS AND RIGHTS OF WAY

Cllrs to **RECEIVE** and **CONSIDER** the narrowness of the A248 at Pine-View Close up to Mill Lane.

10. CHILWORTH WAR MEMORIAL

Cllrs to **RECEIVE** and **NOTE** any update to the remedial works to the stonework and re-seating of the paving slabs.

11. CORRESPONDENCE

Cllrs to **RECEIVE** and **NOTE** recent correspondence – not previously circulated.

12. FINANCIAL MATTERS

- (a) Cllrs to **RECEIVE and APPROVE** the schedule of payments. transfers and cheques
- (b) Cllrs to **RECEIVE and APPROVE** the bank reconciliation to 28/02/2021
- (c) Cllrs to **DISCUSS and AGREE** bank signatories (from May 2021)

13. ITEMS FOR THE NEXT MEETING

To **RECEIVE** requests for items for discussion at the next meeting

DATE OF THE NEXT COUNCIL MEETING: Wednesday 21st April 2021