

NOTICE OF A MEETING OF THE PARISH COUNCIL

To all Members of the Council, you are hereby respectfully summoned to attend the Full Council meeting of St Martha Parish Council to be held on **Tuesday 12 December 2023 at 7.00 pm in Chilworth Village Hall**

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait - Parish Clerk
07/12/23

Agenda

1. **To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
2. **Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
3. **Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
4. **Register of Interests** – a declaration from Members on amendments.
5. **Minutes of the previous meetings:** The following Council Minutes are to be agreed and signed by the Chairman as a true record:
 - The Parish Council Meeting held on 21 November 2023.
6. **Public participation session** – 10 minutes - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment during the rest of the meeting without the consent of the Chairman.
7. **Reports:**

To receive Reports, Communications and Updates from:

 - **Parish Clerk**
Report attached
 - **Parish Councillors**
Cllr Mrs Allen to report on any updates re Chilworth Station
 - **Guildford Borough Councillors' Reports (5 Minutes)**
 - **Surrey County Councillor's Report (5 Minutes)**
 - **Shalford Community Councillor's Report (5 minutes)**
8. **Chilworth Village**

To receive and discuss topics of interest from both Shalford and St Martha Council meetings.

9. Policies, Financial and Regulation Approvals

- a) **To discuss and approve** the schedule of payments presented by the Clerk.
- b) **To receive, approve and sign** the bank reconciliation for period ended 30/11/23.
- c) **To discuss and consider** the Precept request from GBC for 2024-25 – request due back by 12/01/24.

10. Planning

(a) **To discuss and agree** a response on the following application: ref Cllr Mrs Allen's email and attachments on 13/11/23

1. Rushmoor Borough Council - Planning Consultation for 23/00794/REVPP – forwarded to Cllrs on 13/11/23, response by 17/12/23.

Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022, in order to:

- a) to increase the maximum number of annual aircraft movements from 50,000 to 70,000 per annum, including an increase in non-weekday aircraft movements from 8,900 to 18,900 per annum, and
- b) to amend the aircraft weight category of 50,000 - 80,000 Kg, to 55,000 - 80,000 Kg, and an increase from 1,500 to 2,100 annual aircraft movements within this category, including an increase from 270 to 570 annual aircraft movements for non-weekdays, and to
- c) replace Conditions Nos. 7 (1:10,000 risk contour) and 8 (1:100,000 risk contour) with a new condition to produce Public Safety Zone maps in accordance with the Civil Aviation Authority/ Department for Transport Requirements at Farnborough Airport Farnborough Road Farnborough Hampshire GU14 6XA

GRID REF: 485879 153909

(b) **To receive and note** any outcomes from GBC on applications previously reported. – None to report

11. Climate Change

12. Highways and Rights of Way

To receive and note an update on **second** reporting of the sink hole on Footpath 254 – SCC - Ref IC36402.

13. Correspondence

Surrey County Council Highways Meeting with Parish Councils – (ref email on 05/05/23 from Cllr Hughes)

14. The Gunpowder Mills and West Lodge

- With reference to the reply from Mark Appleton to Cllr Mrs Price's email (ref: 05/12/23)

15. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from Members.

Date of next full Council meeting: to be arranged and advised

Clerk's report for the Parish Council Meeting on 12 December 2023

Penfold's Woodland Contracting Ltd - 6 x tree feathers to be planted in the grass island around Halfpenny Close

Delivery was made on 7/12/23 to 17 Halfpenny Close, GU4 8NJ. The Clerk has arranged with SCC -Rachel Benneworth- for volunteers to help plant the six feathers on the **morning of the 20th December**.

Rachel from SCC has asked "If you manage to round up any more volunteers to plant the trees, please let us have numbers who would like to help".

Dates of Parish Council Meetings in 2024 –

Councillors to discuss and agree the **second set of suggested dates** by the Clerk for Parish Council meetings in 2024:

Tuesday 23/01/24 – **now suggesting 16/01/23**

Tuesday 20/02/24

Tuesday 19/03/24

Tuesday 16/04/24

Tuesday 14/05/24 **now suggesting 21/05/23**

The Annual Meeting of the Parish Council

Attendance at Shalford Community Council Meetings:

25/01/24 – Cllr Pugh

22/02/24 – Cllr Mrs Allen

21/03/23 –

25/04/23 –

Shalford CC Annual Meeting to be confirmed

The Website - Photos

Cllr Allen circulated a photo of the Church – (ref 05/12/23) for other Members to comment on if was suitable for the PC's website – i.e. would it cause confusion with the PCC for residents...?

Policies Financial and Regulation Approvals

A paper copy of the revised mandate for a new signatory on the Nat West Current Account has been submitted to Nat West. The Clerk is awaiting confirmation from Nat West that the information is correct and the mandate has been accepted and now 'live'.

Sink hole on Bridleway 252 in Chilworth IC36402

A second sink hole was reported to me on 26/11/23 – at the above location. The Clerk contacted Ruth Hills from the SCC Countryside Access Team who replied:

"I have re-opened the issue under the same reference number and alerted the local access assistant to the matter of the hole reappearing".

Clerk's report for the Parish Council Meeting on 12 December 2023

Renewal of Dog Fouling Public Spaces Protection Order – GBC – ref email on 06/12/23

GBC are in the process of renewing their Public Spaces Protection Order (PSPO) for **Dog Fouling**. This order is made under Antisocial Behaviour legislation. Currently, when in a public space, failing to clean up immediately after a dog has fouled is a breach of the PSPO and can be punished with the issuing of a Fixed Penalty Notice. If this Notice is not paid, the Council may prosecute the offender. Without such an order in place, we would have no powers to enforce dog fouling.

To obtain a PSPO, we must prove that there is a need for it, and I am asking for your support on this.

Please let me know reasons why you would support the renewal of the PSPO and the affect dog fouling has on communities in your area or on land which you own, manage, or maintain. Please also let me know if you received any complaints.

I would be pleased if you could respond within 14 days – i.e. 28/12/23. If you need to report dog fouled areas, or offenders, this can be done on our website here:

<https://www.guildford.gov.uk/article/24848/Dog-fouling> . Please share this link with your community. ? **to be published on the website...?**

Sale of West Lodge – Cllr Mrs Price wrote to Mark Appleton GBC Property & Asset Manager

Reply received on 05/12/23:

“Many thanks for your letter, I can only reiterate that agents have been instructed to market the property for sale, following a decision by the Property Review Group. With regards planning matters going forward this would be decided by the Planning Department, at the Council, as appropriate. If I can provide any further information, please do not hesitate to contact me”.