

## NOTICE OF A MEETING OF THE PARISH COUNCIL

To all Members of the Council, you are hereby respectfully summoned to attend the Full Council meeting of St Martha Parish Council to be held on **Tuesday 5 September 2023 at 7.00 pm in Chilworth Village Hall**

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait - Parish Clerk  
31/08/23

1. **To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
2. **Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
3. **Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
4. **Register of Interests** – a declaration from Members on amendments.
5. **Minutes of the previous meetings:** The following Council Minutes are to be agreed and signed by the Chairman as a true record:
  - The Parish Council Meeting held on 25 July 2023
  - The Extra-Ordinary Meeting held on 02 May 2023 (revised at point number 23/87)
6. **Public participation session** – 10 minutes - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment during the rest of the meeting without the consent of the Chairman.

### 7. Reports:

To receive Reports, Communications and Updates from:

Parish Clerk

Guildford Borough Councillors' Reports (5 Minutes)

Surrey County Councillor's Report (5 Minutes)

Shalford Community Councillor's Report (5 minutes)

Parish Councillors:

- Cllr Peake and Surrey Choices.

### 8. Chilworth

To receive and discuss topics from both Shalford and St Martha Council meetings.

- An update from the Clerk on the defibrillators.

## 9. Policies, Financial and Regulation Approvals

- To discuss** the Review of Councillors Allowances: Parish Councillors – Ref email from John Armstrong dated 09/08/23.
- To approve** Cllr Mrs Allen’s attendance at the SALC Conference
- To discuss and approve** the schedule of payments presented by the Clerk.
- To **receive, approve and sign** the bank reconciliation for period ended 30/07/23.
- To **receive** confirmation that a new Member is now able to confirm authentication for Unity Bank Account payments.
- To **discuss and approve** an additional Member to be a signatory for the Nat West Current account.
- To **discuss and approve** the Surrey County Council application details for a grit/salt bin from for Blacksmith Lane.
- To **discuss financial assistance for** premises ‘Zero Carbon Guildford’.

## 10. Planning

(a) To discuss and agree a response to GBC on the following applications:

- **Planning Application 23/P/01266: Lake House, Mill Lane, Chilworth GU4 8RP.**  
Proposed construction of an outbuilding, relocating of outbuilding approved on 23/P/00523.
- **Planning Application 23/P/01353: Milestones, 2 Roseacre Gardens, Chilworth GU4 8RQ**  
Single storey rear ground floor and roof extension along with changes to fenestration.
- **Planning Application 23/P/01388: 21 Dorking Road, Chilworth, GU4 8NW**  
Proposed single storey rear extension.
- **Planning Application SCC/2021/0150 and WA/2020/0997 importation, deposit and engineering of inert waste to stabilize sandpit faces with restoration to forestry, former Woodhill Sandpit, Farley Heath Road, Albury.**
- **Planning Application 23/T/00224 Wedgewood, Blacksmith Lane, Chilworth, GU4 8NF**  
Proposal: T1 Sycamore - fell to ground level, T2 Amelanchier lamarkii - fell to ground level (Chilworth Gunpowder Mills Conservation Area)

(b) To receive and note any outcomes of applications previously reported:

- **Planning Application: 23/P/00286 - Lockner Farm, Dorking Road, Chilworth, GU4 8RH - Conversion of stable building to form a single storey dwelling.**  
**GBC APPROVED on 28/06/23**
- **Planning Application: 23/P/00287 - Lockner Farm, Dorking Road, Chilworth, GU4 8RH - Conversion of stable building to form a single storey dwelling.**  
**APPLICATION WITHDRAWN**

- **Planning Application: 23/P/00884 162 Dorking Road, Chilworth, GU4 8RL**- Proposed front basement extension with balcony above, ground floor rear extension, first floor extension with front Juliet balcony and minor fenestration changes.  
**GBC APPROVED on 19/07/23**
- **Planning Application No: 23/P/00866 Lockner Holt House, Lockner Holt, Chilworth GU4 8RG.**  
Proposed new Swimming Pool  
**GBC APPROVED on 15/08/23**
- **Planning Application No: 23/P00873 - Lockner Holt House, Lockner Holt, Chilworth GU4 8RG.**  
Erection of a new Pool Building  
**GBC APPROVED on 15/08/23**
- **Planning Application No: 23/P/00698 - 4 Powder Mills Place, Blacksmith Lane, Chilworth GU4 8BF.**  
Erection of a garden room/office.  
**GBC APPROVED on 19/07/23**
- **Planning Application 23/P/01116: Merrydown, White Lane, GU4 8PS.**  
Proposed installation of 1 x no. 9.15-metre-high composite telegraph pole mounted with 1 No. antenna, the installation of 3 No. equipment cabinets and ancillary development thereto; removal of the existing telegraph pole.  
**GBC APPROVED on 30/08/23**

## 11. Climate Change

## 12. Highways and Rights of Way

## 13. Correspondence

To discuss the following topics:

- Peter Burt's Steps – from Mrs McIntyre
- Hedgehog Highway Project – from Linda Cook, Founder of Hedgehogs R Us

## 14. The Gunpowder Mills and West Lodge

To discuss and agree a response to GBC following the email (dated 09/09/23) from Ms Stewart GBC Asset & Property Manager.

## 15. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from Members.

**Date of next full Council meeting:** Tuesday 24 October 2023