

# ST MARTHA PARISH COUNCIL

## Minutes of the Meeting of St Martha Parish Council held on 26<sup>th</sup> June 2025 at 7:00 p.m. in St Thomas' Church Room

**2025-106 - Present:**

**Councillors:**

Cllr Mrs. P Allen (Chair), Cllr G Brown (Vice Chair), Cllr Mrs. M. Osman, Cllr J. Peake, Cllr Mrs. J. Tantram, Cllr Miss D. Toynbee and Cllr R. Young

Surrey County Councillor and Guildford Borough Councillor Robert Hughes Shalford Community Councillor – Adrian Cansell  
Two members of the Public

**In attendance:** Parish Clerk - Anne Tait

**2025-107 - To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1 para 40.**

Guildford Borough Councillor Danielle Newson and St Martha Tree Warden Simon Harrold

**2025-108 - Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)**

No declarations were made.

**2025-109 - Declaration of Non-Pecuniary Interests**

No declarations were made.

**2025-110 - Register of Interests**

No updates were declared

**2025-111 - Minutes of the previous meetings:**

It was proposed by Cllr Young, seconded by Cllr Peake and unanimously **RESOLVED** that the minutes of the Full Council Meeting held on 29<sup>th</sup> May 2025 be approved and signed by the Chairman as a true record.

It was proposed by Cllr Mrs Tantram, seconded by Cllr Brown and unanimously **RESOLVED** that the minutes of the Extra-Ordinary Council Meeting held on 11<sup>th</sup> June 2025 be approved and signed by the Chairman as a true record.

**2025-112 - Public Participation**

Revised speed limits in Shalford - It was noted and generally agreed that the two pillow bumps are very high, whereas the table-top bumps are more reasonably proportioned to the carriageway. To avoid the pillow bumps, lorries are tending to swerve onto the white line and cars drive up onto the verge. Cllr Cansell had reported this to Matt Furniss, who confirmed that they were a standard height.

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Additionally, it was noted that speed bumps cannot be introduced where there are no streetlights.

## 2025-113 - Reports

**The Clerk's report** had been circulated to Members via email in advance of the meeting:

### **The Internal Audit held on 17<sup>th</sup> June 2025 for Year Ended 31/03/2025**

The following are points to be noted from Mark Mulberry - the Internal Auditor from Mulberry LAS Ltd:

#### **a) The Asset Register**

Assets that need to be removed are to be listed at the bottom of the schedule. Unfortunately, the value of the last item (number 17) on the schedule was not showing resulting in the total being incorrect by £1.00. The AGAR Statements now require to be 're-stated' and the AGAR needs to be signed by the Chair as the Minute reference(s) on each page will have changed.

#### **b) Reserves and Devolution**

Mark did not have any objection to SMPC holding a small sum in Earmarked Reserves if the PC will be required to spend on services that are currently being 'funded' by GBC and SCC. For example, the requirement to spend on emptying village rubbish bins following devolution.

### **Repairs to the Steps of the Memorial**

Still awaiting news from the Masons and Paul Evans on the repair.

### **Damage to the Bus Shelter Roof opposite P/Arms**

Network Rail reference number : 250703000332

The Clerk reported that she had emailed Harry Riley (Network Rail Public Affairs Manager) as my five calls to Andy North of Atkins (the contractors) who were overseeing the craning of the new electrical boxes has produced no response.

### **The PC Website – some important changes and decisions need to be made**

The Internal Auditor advised that the Parish Council should own the domain on the website. At present it is 'owned' by Emma Hosking through 123-Reg. Alan Oxford advised that it should be moved to the Parish Council – at a cost of approx. £8.00 p.a. I have asked him to confirm that he is able to initiate the alteration - after first telling Emma.

Reference the email dated 23/06/25, Emma has written to say:

*For the website I am updating it now rather than Perch - are you happy with how that is working? We could put a content management system (CMS) in again so you could update things, but that will have a cost to implement into the website and also an ongoing cost to the content management system (Perch was unusual in that after the initial cost it was free).*

The Clerk was asked to enquire the cost of a a CMS.

### **The editorial for the Chilworth Magazine**

The following were agreed:

Date	Cllr writing the editorial	Date to be sent to the Clerk
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Feb/March	Debbie Toynbee	
April/May	Graham Brown	
June/July	Patricia Allen – Chairman’s report	
Aug/Sept	Julia Tantram	12 <sup>th</sup> July
Oct/Nov	Debbie Toynbee	12 <sup>th</sup> September
Dec/Jan 2026	Maureen Osman	12 November

### **Zurich Insurance and the Chilworth War Memorial**

The proposal is to increase the insurance value of the War Memorial to £75,000. Paul Evans from Stone Edge Conservation has received an estimate of 60k + for the full renewal of the stonework, plus 15k estimated for the rebuild labour. The additional fee payable to Zurich for this is £95.86. A resolution to be agreed in item number 13 (d).

**Clr Mrs Allen’s** report had been circulated to all Members via email in advance of the meeting.  
Chilworth War Memorial Garden

I asked the new grass cutting contractor to cut the overgrown rosemary in the War Memorial Garden. It has now been done. This was raised by a member of the public at the Annual Assembly.

### **Bus service from Chilworth to Cranleigh**

At the Assembly, another member of the public raised the issue of no direct bus service to Cranleigh from Chilworth anymore. Going to Cranleigh, you have to take a bus to Shalford station and wait some considerable time for a connecting bus to Cranleigh and reverse the process to get back. I emailed Bob Hughes, as Surrey County Councillor, with the details and copied in Sara Grinstead at the Community Rail Partnership. I can confirm that the following services have been withdrawn since September 2024: 525, 533, 545 and 599. Chilworth could do with an improved integrated public transport system – both bus and rail!

### **Bridleway 258**

Another matter raised at the Assembly was safety on Bridleway 258 coming down from St Martha’s Hill to Longfrey and the speed of cyclist particularly round blind bends. This isn’t the first time we have had complaints about dangerous cycling behaviour on this Bridleway. Can signage be installed warning cyclists of the dangers of inconsiderate and inappropriate cycling on this steep, narrow, rutted Bridleway? I emailed Bob Hughes asking if SCC could do anything.

### **Bridleway 252/Footpath 252a and Footpath 254**

The Volunteer Path Warden has recently trimmed these two areas.

### **Footpath 469**

Footpath 469, by the corner of Blacksmith Lane and Halfpenny Lane, is still causing concern due to its dangerous state and there is still no date for work to be done to improve it.

### **New Panel Map at Chilworth Station**

I met artist Claire Watson and Sara of the Community Rail Partnership on-line to discuss the content of the proposed new map to go on the wall of the station. This project is ongoing.

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## **North Downs Line Steering Group**

As a result of making contact with Shere Parish Council, one of their Parish Councillors will be joining the North Downs Line Steering Group. There has not been a representative for that area on the Steering Group for a long time.

## **Telephone Box at Chilworth Station**

I had confirmation from SCC that the kiosk is on Surrey Highways land. This should mean that Ofcom criteria for removal of telephone boxes should apply. I have fed back this information to GWR. At the time of writing this, I am waiting for a response. **I suggest the PC considers the first step for adoption of the box in case GWR continue with the process of removal.**

## **Meeting at Chilworth Vineyard**

Maureen Osman and myself met Sir Graham Wrigley at the Chilworth Vineyard after he extended an invitation to members of the Council to visit so he could talk about the work at the vineyard and also discuss the new methods that might be used for scaring birds off the vines. Lasers may be used this late summer/autumn, along with other methods, and Sir Graham is considering publicising and explaining this in the Village Magazine, and possibly via a flyer to those who live closest, as well as putting public notices along the vineyard fencing. He said the use of lasers would not be a danger to the public. With the use of bird scarers, I did raise the possibility of frightening horses, either when ridden or when in nearby fields, but he said there should be no problem and there had been none to date.

## **Dormice at the Gunpowder Mills Site**

So far, since putting in boxes to check whether hazel dormice are still at the site, no evidence has been found that they are, but it is still early days. Another check will be made this week by Debbie Toynbee and myself.

## **NALC/SALC Legal Update**

I attended, via Zoom, a session giving updates on legal matters and sent a copy of the slides and my report to Councillors.

## **Surrey Hills Boundary Extension**

Natural England has just announced further progress with the project to extend the Surrey Hills National Landscape by about 30%. They have published the Second Consultation Analysis Report:

<https://consult.defra.gov.uk/ne-landscape-heritage-and-geodiversity-team/surrey-hillsboundaryvariation-2nd-consultation/>

In our area (Cranleigh Waters), I am pleased to say the land to the south of the road through Smithwood Common near Cranleigh has now been included so the whole of Smithwood Common is included. There has been a minor deletion to exclude a small housing development at Drodges Close, Chinthurst Lane. There is still some way to go before the Order is submitted to the Secretary of State for a decision.

## **Councillor's reports from Surrey County Council and Guildford Borough Council**

**Footpath 469** - Cllr Hughes reported that John Baker the – West Surrey, Countryside Access Officer', confirmed that this footpath on the corner of Blacksmith Lane and Halfpenny Lane is due to be resurfaced very shortly – SCC\_Ref IC 37801.

**Footpath 258** - Michael Baxter – Albury Estates Manager has a sign 'Share with Care' to erect following complaints that several walkers and bike riders have been in a near collision.

**Unity Authority** consultation has started, NHS, voluntary services, and the police, prefer the 2 x council model. Transition is likely to last seven years.

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## Shalford Community Councillor's Report

Councillor Cansell reported that Shalford have cop-opted a new Councillor. It was noted that the majority of lorries travelling through Shalford do not adhere to the 20 mph.

### **2025-114- Chilworth Village**

#### **Rural Speed Limit Project - Area 3 - Proposed speed limit reductions**

The aim of The Rural Speed Limit Project is to review all 60mph national speed limit roads, with a view to reduce the speed limits appropriately. Some adjoining roads (with posted speed limits lower than 60mph) may be reviewed to ensure continuity of the speed limit hierarchy. The consultation is for individuals (not organisations), to submit comments (support, neutral or objection concerns).

The following proposed speed limit reductions that fall within St Martha parish:

1. Blacksmith Lane D218. Reduction from 30mph speed limit to 20mph, entire length from junction Dorking Road A248 to Halfpenny Lane. Distance 374m.
2. Halfpenny Lane D218. Reduction from 60mph speed limit to 20mph, from existing 30/60mph speed limit outside property Tyting Farm to junction Blacksmith Lane. Distance 1470m.
3. Guildford Lane C37. Reduction from 30mph speed limit to 20mph, entire length from junction Chilworth Road A248 to White Lane. Distance 1420m.
4. White Lane C37. Reduction from 30mph speed limit to 20mph between Guildford Lane and a point 30m west of White Lane / Newlands Corner car park. Distance 604m.
5. Halfpenny Close D649. Reduction from 30mph speed limit to 20mph, entire length. Distance 390m.
6. Sample Oak Lane D216. Reduction from 60mph speed limit to 20mph, from 30/60mph terminals 55m south of railway level crossing to crossroad junction Littleford Lane & Blackheath Lane. Distance 1015m.

### **2025-115 - Planning Matters**

**(a) To discuss and agree** the recommendation to Guildford Borough Council on the following applications:

#### **Planning Application: 25/P/00867- Longfrey Cottage, Longfrey Farm, Dorking Road, Chilworth GU4 8RH**

**Proposal:** Conversion of attached double garage to habitable accommodation, minor raising of the existing garage and utility flat roof in order to provide insulation and new flat roof covering to replace bitumen felt roof.

It was **RESOLVED** that the Parish Council supports this planning application.

#### **Planning Application: 25/P/00783 - Gardeners Cottage, White Lane GU4 8PS**

**Proposal:** Construction of a new detached two storey 4-bedroom dwelling following demolition of existing dwelling (self-build).

The Parish Council is supportive in principle of this redevelopment and design of build; however, Members would like to make the following comments:

A slight reduction in the width of the proposed build so it doesn't reach as close to the boundary. This is particularly relevant on the eastern boundary near to what is currently the neighbour's garage. However, this may not always remain a garage in the future.

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The BNG Survey states:

2.7 Update emergence survey must be carried out to update findings and inform a licence application for the site. Surveys should be carried out in line with the 4th Edition Good Practice Guidance for Ecologists which was published in September 2023 with sufficient surveys carried out to characterise the roost present at the property. Surveys must be a minimum of three weeks apart and spread across the active season. As both surveys were carried out in June previously it is recommended that update surveys are carried out in during the post parturition period in between July and September to ensure a sufficient spread across the season. DNA analysis may additionally be required to confirm species present if this cannot be determined from emergence survey data.

Only one bat survey appears to have taken place as part of the 2025 follow up ecology report and this does not appear to follow the Good Practice Guidance as set out in 2.7 above (from the BNG Survey report).

There also appears to be significant differences in the assessment of on-site habitat value between the 2025 Ecology Report vs the BNG report, with the latter identifying the southern native hedge as a habitat of principal importance (HPI).

We also note that the local BOA designation, in which the development is located, has not been identified in either report (or the Planning Application Form) and no consideration has been provided in relation to the BOA and GBC policies P6 or P7. Policy P6, 4.37 lists BOAs as priority habitats. Given this lack of consideration and the on-site HPI only being identified in the BNG report from which the development is exempt, it is difficult to know whether or not appropriate protections have been fully identified/will be put in place during the development.

**Planning Application: 25/P/00676 - Chilworth Manor, Halfpenny Lane, Chilworth GU4 8NN**  
**Proposal:** Installation of a free-standing solar array comprising of 220 panels, inverter and three battery storage cabinet. **25/P/00859**

Members of St Martha Parish Council are, in general, supportive of this application and would like to make the following comments:

St Martha Parish Council notes that the Planning Statement for planning application 25/P/00859 states at 5.5: It can be seen that the NPPF is generally supportive of renewable energy development.

However, it is slightly more ambivalent about renewable energy development in the Green Belt. At paragraph 160 it states: "When located in the Green Belt, elements of many renewable energy projects will comprise inappropriate development. In such cases developers will need to demonstrate very special circumstances if projects are to proceed."

The Planning Statement then sets out how very special circumstances are met. In doing so, however, at 5.24, biodiversity net gain and the ecological impact of the proposal are dealt with in two short sentences:

An ecological assessment and BNG Matrix are submitted as part of this application. It is proposed that Off-site BNG Credits will be purchased to support the development. St Martha Parish have a number of concerns in this area specifically.

Firstly, the Preliminary Ecological Assessment and Roost Assessment is largely redacted. The small amount of information available, however, includes the following notable statement:

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No impacts to designated sites are anticipated due to the small scale and distance of the proposed development from such sites (where known) as well as the urban location of the site with surrounding physical barriers.

That this site has been designated as 'urban?' in an Ecological Assessment is extraordinary. Furthermore, with respect to the distance to designated sites, no consideration is given to the fact that the site is less than 10m from Ancient Woodland and lies around 50m from the River Wey (plus tributaries) BOA.

The copy of biodiversity net gain metric datasheet is also unreadable, not due to redaction, but due to corruption to the document, leading it to be 123 pages long with parts of the original pages viewable, but the vast majority of the data missing.

Of the information that is viewable it is notable that page 1 states irreplaceable habit area is 0.07 hectares, whereas page 3 states it is 0 hectares and page 18 highlights in red that there are 'input errors?'. In the main, however, this document is incomprehensible and therefore it is impossible to consider the data.

Moving onto the Biodiversity Net Gain Assessment we note that rather than a 10% net gain, there is a 58% net loss, with the only proposal in the Planning Statement being the purchase of off-site BNG credits. Off-site credit purchase is cited as being the least favourable option, even whilst stating that onsite habitat creation is less favourable than retaining and enhancing existing habitats.

Moving back to the contention in the Planning Statement that very special circumstances have been met, we note that Guildford Borough Council's Climate Change, Sustainable Designs, Construction and Energy SPD has not been referenced.

Pages 47-50 (Section 6) specifically deal with Renewable and Low Carbon Energy Storage development in the Green Belt. Section 6.6 references the three environmental benefits that will be considered when weighing up the potential benefits of a renewable energy generation or storage project, point c states:

Improvements to biodiversity in line with the policies in this plan.

6.8 states that: applicants should clearly set out how proposals will provide biodiversity benefits and how these are in accordance with the biodiversity policies in the development plan.

Given that:

the Preliminary Ecological Assessment and Roost Assessment appears to be based on the erroneous view that the land is 'urban?' and is not adjacent to any designated sites (something also stated in the planning application), as well as being largely redacted, and, the Biodiversity Net Gain report highlights a net loss of nearly 60%, and,

The Planning Statement proposes off-site BNG credits (the least favourable and beneficial option), it is very difficult to consider how the applicant has met the requirement of 6.8.

Furthermore, when considering what else may be taken into account when deciding whether or not very special circumstances can be demonstrated, we note:

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6.4 there is no consideration of 'how?' the site would be decommissioned and restored to its original state, only that it, like the first solar panel array, is temporary. See also 6.15.

6.10 the applicant has only met one of the two possible economic benefits (i.e. it will provide the landowner with an additional income stream).

6.11 the applicant has not set out any direct benefits to the local economy.

6.11 no community benefits have been identified.

6.13 there does not appear to have been any community engagement.

The Planning Statement lists 5 reasons why special circumstances outweigh the harm to the Green Belt. Two of these cover the visual impact and one relates to the temporary nature (but does not explore how the land would be decommissioned and restored). The final two reasons relate to the wider economic benefit and the specific environmental benefit of lowering greenhouse gases

Section 6 of the Climate Change, Sustainable Designs, Construction and Energy SPD covers a much wider range of considerations to be taken into account when deciding if very special circumstances have been met. It is the view of St Martha Parish Council that only some of these matters have been taken into account in the Planning Statement. The most significant issue is the apparent miscategorisation of the land as urban and the absence of any consideration of its close proximity to designated sites. The almost complete redaction of the Preliminary Ecological Assessment and Roost Assessment and corruption of the copy of biodiversity net gain metric datasheet are also of significant concern.

One additional point we note, is that in the officer report for planning application 11/P/00859, which was for the first solar array, the following comment was made by the officer:

“It is proposed that the remainder of the compound will continue to be used for the storage of the estates maintenance materials and as such will not be displaced to elsewhere within the estate which could detract from the openness of the Green Belt.”

There is no reference to where the estates maintenance materials will be stored going forward, now that the second solar array will take up the majority of the remaining land.

### **Planning Application: 25/P/00827 - Lockner Farm, Dorking Road, Chilworth GU4 8RH**

**Proposal:** Erection of a new single storey dwelling and detached garage following demolition of existing stable building; removal of sand school and equestrian paraphernalia.

**RESOLVED** that the Parish Council comment as follows:

St Martha Parish Council - objects to this application as submitted - on the grounds of:

Inappropriate development in Green Belt, in an AGLV, surrounded by an AONB, part of the Natural England boundary review of the Surrey Hills AONB Boundary Variation Project, abutting the Chilworth Conservation Area, close to the Gunpowder Mills Scheduled Ancient Monument, next to a public Bridleway and Footpath.

The purpose of the AGLV is to protect land that falls just outside of the AONB until the boundary review (which as it stands includes this land). This will change the rural character of the immediate area and current agricultural land and impact views across the AONB and public open spaces such as St Marthas Hill (as well as interfere with the established view from Nos. 122 to 142 Dorking Road). No consideration has been given to the visual impact of this development.

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In particular, whilst the Design and Access Statement states that this land is Grey Belt, and therefore not required to meet very special circumstances, at 6.2 it states that the development will not impact public views. As stated, the public bridleway adjacent to the site and the fact that it makes up part of the AGLV view across the parish from the St Martha Church viewpoint, does not support this statement.

The proposal is of poor architectural design, which incorporates a roof design contrary to the guidance in the GBC Residential Design Guide 2004 (page 42).

It does not respect the form, arrangement, and pitch of roofs in the locality, and includes overly complex roof forms with multiple flat roof areas.

No consideration appears to have been given to the fact that the site is only 36m from a water course and how it will be protected from possible pollution and water run-off.

There is an excessive increase in bulk of 156% over the footprint of the original planning permission granted (and 106% increase over the original footprint and the addition of permitted development rights of 50%) along with a 1.1m increase in the ridge height.

5.4 of the Design and Access Statement identifies the public transport from Chilworth as good ? no resident would describe it as such, in fact Chilworth has particularly poor public transport availability compared to Shalford or some other neighbouring villages.

At 5.6.2 of the Design and Access Statement, it states:

The new dwelling is located partly over the existing building to be demolished and partly over the sand school to be removed. There would not be "substantial' harm to the openness of the Green Belt as a single storey building already exists within the site with extant consent to convert to a dwelling. In fact, an estimated two thirds of the new development uses the sand school, compared to the original application, which had the same footprint as the current buildings only. The idea that something so much larger than that granted by the original planning permission would not "substantially harm? the openness of the Greenbelt because there is a much smaller building onsite already is not credible.

The orientation of the building from the original consent in May 2023 has changed. The new proposed dwelling does not face the track and mirror the current development opposite. A smaller dwelling using the original orientation and location would be much more in keeping and fit better with the landscape.

This proposal shows a residential garden will be created from equestrian land (change of use). It will mean a change of use from a timber equestrian building, that has been used for this purpose until recently, to a very large residential building.

### **(b) To receive and note any outcomes from GBC on applications previously reported:**

**Planning Application 24/P/01782 134 Dorking Road, Chilworth, Guildford, GU4 8N Proposal:** Two storey side/rear extension

**GBC APPROVED** on 13/06/25

### **2025-116- Highways, Footpaths and Rights of Way**

**Traffic calming along the A248 near Roseacre Gardens** — Cllr Hughes reported that SCC are looking into making this area a 20 mph, there is no timescale yet.

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## 2025-117 - Policies, Financial and Regulation Approvals

### (a) Proposed list of payments to be tabled at the meeting for approval:

The payment list was presented to the meeting a copy of which had been issued to all Members via email in advance of the meeting – ref Table 1. It was proposed by Cllr Brown, seconded by Cllr Mrs Tantram and unanimously **RESOLVED** that the payments to the value of £354.29 be approved. The payment list was duly signed by the Chairman Cllr Mrs Allen, during the meeting.

**Table 1: Proposed list of payments 26<sup>th</sup> June 2025**

Budget Head	Date	Description	Supplier	Net	VAT	Total
Clerk's Expenses	26/06/25	Staff excess mileage	Shell	17.55	0	17.55
IT expenses	31/05/25	9 x Licences from Microsoft	BN Info. Security Ltd. Inv: 3885	53.88	10.77	64.65
Clerk's Expenses	26/06/25	Ink cartridges	Viking	38.67	7.73	46.40
Zoom	17/06/25	Facility to hold meetings on line 17/06/25 - 16/07/25	Zoom	13.99	2.80	16.79
Clerk's Expenses	26/06/25	Parking Ticket in Farnham for IA visit	Waverley BC	2.90		2.90
IT expenses	26/06/25	Website News and IG updates	Cowshed Business Services Ltd	50.00	0	50.00
Internal Audit	26/06/25	Internal Audit by Mark Mulberry – Council year 2024/25	Mulberry Local Authority Services Ltd	130.00	26.00	156.00
<b>Totals:</b>				<b>306.99</b>	<b>47.30</b>	<b>354.29</b>

(b) The Responsible Financial Officer (RFO) had prepared the bank reconciliation for period ended 30/05/25 in accordance with the Accounts and Audit Regulations, a copy of which had been issued to all Members via email in advance of the meeting. It was proposed by Cllr Mrs Tantram, seconded by Cllr Miss Toynbee and unanimously **RESOLVED** that the bank reconciliation be approved and signed by the Chairman, Cllr Mrs Allen during the meeting.

### (c) Section 1 - Annual Governance Statement for 2024/2025

**RESOLVED:** It was proposed by Cllr Brown and seconded by Cllr Mrs Tantram to approve the AGAR Section 1 Annual Governance Statement for 2024/2025. The Chairman signed.

### d) Section 2 - Accounting Statements for 2024/2025

**RESOLVED:** It was proposed by Cllr Brown and seconded by Cllr Mrs Tantram to approve the AGAR Section 2 Accounting Statements for 2024/2025. The Chairman signed.

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### e) Certificate of Exemption – AGAR 2024/25

**RESOLVED:** It was proposed by Cllr Brown and seconded by Cllr Mrs Tantram to approve the Clerk submitting a for a smaller authority where the gross income or gross annual expenditure does not exceed £25,000. The Chairman signed.

### f) Asset Register

- Chilworth War Memorial - Stone Edge Conservation sent a reinstatement valuation (i.e. new-for-old) of £15,000 to re-build and £60,000 for materials. Zurich have quoted an increase fee of £95.86 to insure the War Memorial for £75,000.00.

**RESOLVED:** It was proposed by Cllr Brown, seconded by Cllr Miss Toynbee to pay the additional insurance cover.

- A discussion took place regarding the list of assets and the risk management by Councillors.

**RESOLVED:** the Clerk to update the Asset Register and Councillors responsible for the items – to be agreed at the July meeting.

### g) Farmarked and General reserves for year ended 2024/2025. **RESOLVED:** Defer to the July meeting.

### h) St Martha Parish Council Policies to discuss the timetable and updates. **RESOLVED:** Defer to the July meeting.

### i) Clerk's Appraisal to continue the discussion and agree the next steps.

**RESOLVED:** Defer to the July meeting

### 2025-118 - Correspondence

- I. The telephone box at Chilworth Station – referenced in the Chairman's report.
- II. Central Government's [Proposals for local government reorganisation in Surrey - GOV.UK](#) the consultation is now open (closes 5<sup>th</sup> August 2025). To be considered at the July meeting.

### 2025-119 - The Gunpowder Mills – referenced in the Chairman's report.

**Date of the next meeting:** 24<sup>th</sup> July 2025 in Chilworth C of E Infant School

**Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business, members of the public and press are to be excluded from the meeting.**

### 2025-120 - The repair / renovation to the Lockner Farm Bus Shelter

**RESOLVED:** It was proposed by Cllr Toynbee, seconded by Cllr Brown and AGREED unanimously to accept the quotation from William Stammers to repair/renovate the bus shelter opposite Lockner Farm. The Clerk to write to Mr Stammers with confirmation that his quotation dated 23<sup>rd</sup> May 2025 was successful.