

St Martha Parish Council - NOTICE OF MEETING

10th January 2026

To: All Members of St Martha Parish Council

You are hereby respectfully summoned to attend the **Full Council Meeting** to be held **in Chilworth C of E Infant Schol** on **Thursday 15th January 2026 at 7.00 pm** for the purpose of transacting the following business.

Signed: Anne Tait

Clerk to the Council

Members of the public and press have a right and are cordially invited to be present at the meeting. Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe but not comment during the rest of the meeting without the consent of the Chairman.

AGENDA PART I

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Public participation session (see above)**
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 4. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 5. Register of Interests** – a declaration from Members on amendments.
- 6. Surrey County Councillor's Report**
- 7. Guildford Borough Councillors' Report**
- 8. Shalford Community Councillor's Report**
- 9. Tree Warden's Report**
- 10. Chairman's Report**
- 11. Parish Councillors' Report**
- 12. Clerk's Report**
- 13. Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council Meeting on 16th December 2025

14. Chilworth Village and Correspondence

- Heritage Open Days - New Year Planning
- Guildford Borough Council Local Plan Engagement Workshops 2026 - 29/01/26
- Community Governance Review - Urban Area of Guildford two consultation opens on Tuesday 06/01/26
- Emergency Plan for St Martha Parish

15. Planning Applications - for consideration:

Planning Application: 25/P/01578 - [Lockner Farm, Dorking Road, Chilworth GU4 8RH](#)

Proposal: Erection of a new single storey dwelling and detached garage following demolition of existing stable building (with extant consent to convert to a dwelling), removal of sand school and equestrian paraphernalia .

Planning Application: 25/P/01624 [Chilworth Manor, Halfpenny Lane, Chilworth GU4 8NN](#)

Proposal: Installation of a free-standing solar array comprising of 167 panels, inverter and three battery storage cabinets.

Planning Application: 25/P/01620 [51 Dorking Road, Chilworth GU4 8NW](#)

Proposal: Outline application to consider access, appearance, layout and scale for a new self build dwelling (landscaping reserved), following demolition of attached side annexe to number 51.

b) To receive and note any outcomes or notices from GBC on applications previously reported:

a) Planning Application 24/P/01286 – [Bracken, Blackheath, Guildford, GU4 8RD](#)

Proposal: Proposed erection of a single storey ancillary outbuilding to replace the existing store outbuilding.
GBC APPROVED - 07/01/26

b) Planning Application 24/P/01471 [36 Dorking Road, Chilworth GU4 8NR](#)

Proposal: Single storey rear extension following demolition of garage and rear shed structure
GBC APPROVED - 08/12/25

16. Highways, Footpaths and Rights of Way

17. The Gunpowder Mills

a) To receive and approve a further request to GBC for an additional dog waste bin in the Gunpowder Mills.

18. Policies, Financial and Regulation Approvals

- To receive and approve the schedule of payments presented by the Clerk.
- To receive, approve and sign the bank reconciliation for period ended 31st December 2025 - issued to all Members prior to the meeting
- To receive and review the current balance of each budget heads for (year ending 31/03/26) and to discuss and approve the DRAFT budget heads – as proposed by the Clerk.
- To receive and review a list of reserves for year ending 31/03/2027
- To discuss and agree the Precept request from GBC for 2026/2027

- f) **To review** the timetable to update St Martha Parish Council Standing Orders from the NALC template (to better reflect Code of Conduct requirements).
- g) **To review** the timetable to update St Martha Parish Council Financial Regulations and to identify other outstanding Policies that require revising.

19. Items for the next meeting

To receive any suggestions from Members for items for inclusion on future agendas.

20. Next Meeting: 12th February 2026 at 7 p.m. in Chilworth C of E Infant School.