

NOTICE OF MEETING

4th October 2025

To: All Members of the Council

You are hereby respectfully summoned to attend the **Full Council Meeting** to be held in **Chilworth C of E Infant School** on **Thursday 9th October 2025 at 7.00 pm** for the purpose of transacting the following business.

Signed: *Anne Tait*

Clerk to the Council

Members of the public and press have a right and are cordially invited to be present at the meeting. Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe but not comment during the rest of the meeting without the consent of the Chairman.

AGENDA PART I

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** – a declaration from Members on amendments.
- 5. Minutes of the previous meeting:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

 - Full Council Meeting held on 24th July 2025 (revised)
 - Full Council Meeting on 11th September 2025
- 6. Public participation session** ([see above](#)).
- 7. Reports:**

To receive Reports, Communications and Updates from:

 - **Parish Clerk** – to follow
 - **Chairman's Report**
 - **Parish Councillors**
 - **Surrey County and Guildford Borough Councillors' Reports**
 - **Shalford Community Councillor's Report**
- 8. Chilworth Village**
 - **20 mph speed limit in Chilworth** – see Clerk's report

9. a) Planning Applications - for consideration

- **Planning Application 24/P/01286 – Bracken, Blackheath, Guildford, GU4 8RD**

Proposal: Proposed erection of a single storey ancillary outbuilding to replace the existing store outbuilding.

b) To receive and note any outcomes or notices from GBC on applications previously reported:

- 25/P/00747 **Ideal Croftgrove, Unit 10, Sample Oak Lane, Chilworth, GU4 8QW**

Proposed erection of detached storage building.

GBC **approved** on 08/09/25

- 25/P/00946 **Tamaroa, Blacksmith Lane, Chilworth, Guildford, GU4 8NF**

Proposed front infill extension to create external store

GBC **approved** on 23/09/25

10. Highways, Footpaths and Rights of Way

- **Footpath 257** - To review and discuss the correspondence.

11. Correspondence

- The request for a dog waste bin at Lockner Lane - the proposed site is the end of the footpath where the Gunpowder Mill trail reaches the Downs Link.
- The Surrey Police Cadet Unit Leader would like help to identify a location where the cadets can make an environmental improvement and carry out tasks to make a location more inviting to communities. To establish a place where people can go, enjoy the area, and feel safe.

12. The Gunpowder Mills

13. Policies, Financial and Regulation Approvals

- a) **To receive and approve** the schedule of payments presented by the Clerk.
- b) **To receive, approve and sign** the bank reconciliation for period ended 30 September 2025 - issued to all Members prior to the meeting.
- c) **To review** the timetable to update the St Martha Parish Council Policies.
- d) **To receive** and discuss the IT Policy Template provided by Surrey ALC.
- e) **To receive** and discuss Community Emergency and Resilience Plan – with reference to SALC information on Meeting on 30/09/25.
- f) **To receive and approve** the report from Arbor Care regarding the trees around the Chilworth War Memorial.
- g) **To receive** the information from **Zurich Insurance** claims department for additional named items on the Insurance Policy.

14. Items for the next meeting

To receive any suggestions from Members for items for inclusion on future agendas.

15. Next Meeting: Thursday 13th November 2025 at 7 p.m. - Chilworth C of E Infant School